

MASSACHUSETTS WEEKLY CERTIFIED PAYROLL REPORT FORM



Company's Name: Points North (CPW Sample Reports)		Address: 371 Canal Park Drive Boston, MA 02134				Phone No.: 555-444-2222			Payroll No.: 10									
Employer's Signature:		Title: Owner				Contract No.: PR001		Tax Payer ID No.: 37-1371371		Work Week Ending: 5/5/2012								
Awarding Authority's Name:		Public Works Project Name: Stable Work 2904				Public Works Project Location: 33 South Street, Boston, MA 02134			Min. Wage Rate Sheet No.: 7890									
General / Prime Contractor's Name: Points North (CPW Sample Reports)		Subcontractor's Name:				"Employer" Hourly Fringe Benefit Contributions												
Employee Name & Complete Address	Employee is OSHA 10 Certified (?)	Work Classification:	Appr. Rate (%)	Hours Worked							Project Hours (A) All Other Hours	Hourly Base Wage (B)	Health & Welfare Insurance (C')	ERISA Pension Plan (D)	Supp. Unemp. (E)	Total Hourly Prev. Wage (F)	(B+C+D+E) (A x F)	
				4/29	4/30	5/1	5/2	5/3	5/4	5/5							Project Gross Wages (G)	Check No. (H)
Hiko, Lee 120 Jones St Boston, MA 02134	<input checked="" type="checkbox"/>	Laborer	50	0	8	8	8	8	8	0	40	22.00	\$2.00	\$6.00	\$5.00	\$35.00	\$1540.00	12345
				0	0	0	0	0	0	4	\$1564.00							
				0	2	0	0	1	0	0	\$1540.00							
Lew, Matt 84 Amburst Rd Boston, MA 02134	<input checked="" type="checkbox"/>	Operator	25	0	8	8	8	8	8	0	40	22.00	\$2.00	\$6.00	\$5.00	\$1540.00	12346	
				0	0	0	0	0	0	4	\$2088.00							
				0	0	3	1	1	0	0	\$1540.00							
Ritz, Jes 41 Cattail Lane Boston, MA 02134	<input checked="" type="checkbox"/>	Electrician	25	0	4	0	0	0	0	0	4	20.00	\$2.00	\$6.00	\$5.00	\$132.00	12347	
				0	0	6	6	6	6	0	\$1500.00							
				0	0	0	0	0	0	24	\$290.00							
Wacki, Bill 10 Wards Rd Boston, MA 02134	<input checked="" type="checkbox"/>	Laborer	25	0	8	2	0	0	0	0	10	16.00	\$2.00	\$6.00	\$5.00	\$290.00	12348	
				0	0	0	0	0	7	0	\$500.00							
	<input type="checkbox"/>																	
	<input type="checkbox"/>																	
	<input type="checkbox"/>																	

NOTE: Pursuant to MGL Ch. 149 s.27B, every contractor and subcontractor is required to submit a "true and accurate" copy of their weekly payroll records directly to the awarding authority. Failure to comply may result in the commencement of a criminal action or the issuance of a civil citation.

Date received by awarding authority / /

WEEKLY PAYROLL RECORDS REPORT & STATEMENT OF COMPLIANCE

In accordance with Massachusetts General Law c. 149, §27B, a true and accurate record must be kept of all persons employed on the public works project for which the enclosed rates have been provided. A Payroll Form has been printed on the reverse of this page and includes all the information required to be kept by law. Every contractor or subcontractor is required to keep these records and preserve them for a period of three years from the date of completion of the contract.

In addition, every contractor and subcontractor is required to submit a copy of their weekly payroll records to the awarding authority. For every week in which an apprentice is employed, a photocopy of the apprentice's identification card must be attached to the payroll report. Once collected, the awarding authority is also required to preserve those records for three years.

In addition, each such contractor, subcontractor, or public body shall furnish to the awarding authority directly, within fifteen days after completion of its portion of the work a statement, executed by the contractor, subcontractor or public body who supervises the payment of wages, in the following form:

STATEMENT OF COMPLIANCE	
_____ July 13 _____, 2012 _____	
I, _____ John Smith _____,	_____ Owner _____
(Name of signatory party)	(Title)
do hereby state:	
That I pay or supervise the payment of the persons employed by	
_____ Points North (CPW Sample Reports) _____	_____ Stable Work 2904 _____
(Contractor, subcontractor or public body)	(Building or project)
and that all mechanics and apprentices, teamsters, chauffeurs and laborers employed on said project have been paid in accordance with wages determined under the provisions of sections twenty-six and twenty-seven of chapter one hundred and forty nine of the General Laws.	
Signature _____	
Title _____ Owner _____	